**82nd Craigalmond (Cramond) Scout Group
Executive Meeting
31st January 2019, 7.30pm, Cramond Kirk**

**Present**
Chair: Sarah
Secretary: Diane
Members: Graham, Lisa, Paul, James, Anne, Donald, Helen

**Apologies**

Rebecca, Claire, Mike, Gordon, Jane

**Minutes of previous meeting**

No corrections.

James will look into OSM deletions in relation to HMRC gift aid information. OSM has tool to set up gift aid which James will set up, and then Lisa will be able to download the spreadsheets of information and then upload to HMRC. **Action: James, Lisa and Claire**

**Action: Another reminder to complete the GDPR module – Graham will recirculate the link.**

 **Section updates**

**Explorers** – 32 explorers. Planning meeting, Brexit debate and Burns night. Summer camp being organised for Sunday 14th July in Speanbridge.

**Sea Scouts** – Sailing programme now closed over the winter. Cumbrae dates in May.

**Scouts** – 66 Scouts, 8 Leaders and 4 Young Leaders. Good programme planned - Chinese Burns night, parkour and Scout Skills night completed. Race night, problem solving and climbing nights in plan. Easter Camp at Douglaswood Dundee over Easter Weekend with 24 Scouts and Summer Camp at Loch Tay 27th July for week. All going well albeit some concerns over future numbers given size of cub troops but being managed.

**Monday cubs** – Numbers at around 30. No update.

**Friday cubs** – Numbers at around 30. No update

**Monday beavers** – 22 beavers. Full leadership team in place. Parent rota in place instead of helpers which is working well. No update on the programme.

**Friday beavers** – 20 beavers. Full leadership team but Gordon standing down at end of summer term so need a replacement. No update on the programme.

Joint camp in May with beavers and younger cubs at Bonaly.

 **Finance and subs update**

**Finances**
£17580 in the bank
- capitation fees (around £6.5k) to pay in May
- £1930 rent on hall for last year still to pay
- insurance (around £1.5k) to pay in May
- £1500 to go out for the J3 (Action: Lisa needs their contact details)
+ £2000 deposit for 75th Anniversary paid which will come back in

£1800 of this is tagged for the RIB

Gift Aid still to be sorted out and claimed (see action earlier).

Only 9 subs outstanding across all the groups. Leaders have been informed and been asked to chase.

**Fundraising – 2019 plans**

Jumble sale – they will be supporting the new RIB as one of their three charities this year (we expect to get around £1k). They would like some support from us in getting the bundles sorted on the Friday night (Explorers) and Saturday morning (scouts) and to sort into skip or charity at the end. The jumble sale is on 9th March. **Action: Paul will co-ordinate getting people helping.**

Plant sale is Sunday 12th May (usually makes around £800). James has been organising – J3 will do their selling again including sales to The Kirk. He will need helpers on Sunday morning to help upload the van etc. Prices are through and James will generate the paperwork. £100 donation is made to Christian Aid and the J3 will get their sales money. Paperwork will also be sent by email – section leaders to be asked to email out copying in Graham.

Duck race will be on 1st June starting around midday (usually makes around £2k). New secretary of the boat club has offered to help selling duck race tickets. J3 will also sell ducks and get proceeds. **Action: Duck committee to be convened by Sarah.**

Ride to the sun (overnight cycle ride from Carlisle to Edinburgh on 22nd/23rd June) – it is predominantly a fund raiser for Freshstart and they produce food for everyone at the end of the race. The food and cycle transport are where the money is made (David Newton – scout fundraiser organised the transport).
 **Action kitchen:** They want someone to take over the running of the morning café (around 1000 bacon roles!) – they are looking for us to do this in return to get involved in the transport side. The café will need to run from 10pm through the night – last year the night was cleared at 7am. The bacon will also need to be pre-cooked.

**Action bike transfer:** 5-10 adults needed on the Saturday from 12-4pm to pack and load up bikes, and around 5 explorers. Last year the J3 raised around £2k. They are expecting more bikes this year so potentially around £3k this year and this would be split between scouts and J3.

Scouts and J3 would get all the transport profit and some of the café profits. Needs to be clearer how much scouts would get and how much J3 would get. **Action: James to speak to David Newton about split of the profits**

In terms of RIB fundraising we have:

£1800 from 2018 duck race and plant sale
+ money from the sponsored bike ride
+ potential money from the airport
+ £ from 2019 duck race and plant sale
+ £ Jumble sale and Ride to the sun

 **Annual review (7th June)**

Will be low key and at The Kirk - to be discussed further at a later meeting.

 **75th Anniversary (5th October)**

Around 500 cloth badges being made. Price to be confirmed.

Scott is arranging and aiming for full capacity – 206 people. Our bank account to be used, and tickets to be made. Consider whether to have a speaker (Commissioner for Scotland to be approached – Andrew Sharkey). Have a raffle at the event to raise funds for the RIB – discuss further at the next meeting.

A youth service will be held on the following day at Cramond Kirk.

**AOCB**

None

**Date of next meeting**

Wednesday 1st May 2019, 7.30pm in Cramond Kirk. Graham will book room.